



Project proposal

for the ECML programme 2020-2023

Please download and save the form. Open it with Adobe Reader to complete it.
Please return the completed form to call@ecml.at no later than 22 April 2019.
Please note that we will only consider fully completed forms.

Your proposal may address more than one priority area. Please choose the most relevant.

Applicants may wish to consult their national authorities (the national delegate representing their country on the Governing Board of the ECML) for advice on proposals: www.ecml.at/memberstates.

The proposed project is submitted by
(surname, first name)

Mr Ms Mx

I am living and working in

Proposed project language 1

Proposed project language 2

Proposed project title

The title should be short, clear and simple.

Language 1

Language 2

Project duration

Which timeframe do you wish to apply for?

2-year project
starting in year:

3-year project
starting in year:

4-year project
2020-2023

Provide a short, simple description of your proposed project in both languages

no more than 50 words in each language

Language 1

Language 2

You may also, if you wish, provide a description of the project in a short video (not more than 3 minutes). Give the video link here:

A COORDINATOR, SUGGESTED TEAM MEMBERS (OPTIONAL) AND ASSOCIATE PARTNERS (OPTIONAL)

A1 PROJECT COORDINATOR

A1.1 PERSONAL INFORMATION

Surname, first name(s)

Address for correspondence:
house number, street name

Postcode, city, country

Telephone

E-mail

Nationality

A1.2 PROFESSIONAL INFORMATION

Name of employer

Current occupation

Affiliation to relevant educational networks/associations

List the names of the networks/associations and your function in these networks.

A1.3 LANGUAGE COMPETENCES

First language(s)

Other language(s)

Self assessment

	Understanding		Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	Written production
Language					

Please rate the level of competence (A1 to C2) according to the self-assessment grid of the [Common European Framework of Reference for Languages](#).

A1.4 PROJECT EXPERIENCE

Please specify titles, sponsors, products (project publication, website, etc; please provide links if possible) and your role in up to three of your major projects.

Project title
Sponsor
Project product(s)
Your role in the project
Scope
National International

Project title
Sponsor
Project product(s)
Your role in the project
Scope
National International

Project title

Sponsor

Project product(s)

Your role in the project

Scope

National

International

A1.5 EXPERTISE IN THE TOPIC OF THE PROPOSED PROJECT

Please describe your practical experience and professional expertise in the domain of the project (max 100 words).

Publications (List up to three relevant publications.)

A1.6 REFERENCES SUPPORTING YOUR APPLICATION

Please provide names and e-mail addresses of two professionals (experts in the field, ECML Governing Board member, etc.) who can be contacted to support your application.

1.

2.

A2 PROJECT TEAM MEMBERS (optional)

A project proposal can include one, two or three names of possible team members.

Please tick to confirm that the proposed team member(s) submit individual applications as team member(s).

Team member 1

Country of residence and employment

Name (surname, first name(s))

Team member 2

Country of residence and employment

Name (surname, first name(s))

Team member 3

Country of residence and employment

Name (surname, first name(s))

A3 ASSOCIATE PARTNERS (optional)

Give the name(s) of any partners and his/her institutions who have indicated their willingness to be involved in the project. Please indicate if the partner(s) offer additional funding.

Name, institution (if applicable)	Funding	
	Yes	No
	Yes	No
	Yes	No

Please specify any additional funding.

B PROJECT DESCRIPTION

B1 – What are the main ideas of the proposed project? Please explain in clear language understandable by the general public (max 180 words).

B2 – Which outputs do you propose?

List up to three main outputs and summarise in a few words the content, the format and the main target group(s) expected to benefit from the outputs. As all ECML outputs are web based, indicate under "Format" the kind of web development that is envisaged (e.g. pdf publication, database).

Output 1

Content

Format

Main target group(s)

Output 2

Content

Format

Main target group(s)

Output 3

Content

Format

Main target group(s)

B3 – Which outcomes do you envisage?

Summarise in a few words which changes the project hopes to bring about and how it proposes to break new ground in quality language education both during the life of the project and in the longer term. Please refer to concrete educational contexts (max 120 words).

B4 – How do you plan to reach your target audience during and after the project (max 120 words)?

B5 - Which ECML, other Council of Europe or international resources inform your project (max 120 words)?

B6 - How will your project address priorities in ECML member states (max 120 words)?

C PROJECT MANAGEMENT PLAN

C1 - Envisaged funded activities: what **format** will your project take?

Please tick only one option.

2-year project:

Option A

Option B

Option C (Please specify under C3)

3-year project:

Option A

Option B

Option C (Please specify under C3)

4-year project:

Option A

Option B

Option C (Please specify under C3)

C2 - Are you requesting a fellowship?

Yes (Please specify the role of the fellow under C3)

No

C3 - Action plan

Please give a proposed **action plan** of the project, indicating the objectives and target groups for each year of the project.

Year 2020	Activities	Objectives	Professionals target groups
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ECML funded

Other

2021

ECML funded

Other

2022

ECML funded

Other

2023

ECML funded

Other

C4 - Plan for project communication and promotion

(max 100 words each)

Please give an outline of your communication strategy during and after the project to ensure the promotion of project results to the target groups of the project and to the wider professional community.

Promotion during the project term

Promotion after the project term